

Missouri Charter Public School Commission	
Charter School Renewal	3.04

Policy

MCPSC implements a comprehensive, transparent and rigorous renewal process. MCPSC staff will review existing school data, progress towards performance contract goals, and other applicable data to make all renewal decisions.

Additionally, per RSMo 160.405.9 MCPSC must base our renewal decision of objective evidence, including:

- APR of charter is equal or greater than the APR for district for the same grade configuration, three (3) out of the last four (4) years
- School is organizationally and fiscally viable, where at a minimum the school cannot have:
 - Negative fund balance
 - Less than 3% fund balance in previous year
 - Expenditures exceeding revenue in previous year
- School is in compliance with performance contract
- School APR is classified as accredited for 3 of the last 4 years, fiscally viable

MCPSC must also demonstrate to the Missouri State Board of Education that the charter school seeking renewal is in compliance with all statutes that govern charter schools.

The Commission will consider renewing a school that does not meet multiple measures in its pre-renewal year evaluation but only after careful reflection by the school and analysis by the Commission staff of questions like the following:

- Does the governing board understand the school's challenges?
- What actions has the governing board taken in light of the school's failure to meet academic performance, operational or financial management standards?
- What impact have the board's actions had on the school's academic performance, operational, and financial viability?
- Is there community support for renewing the school despite its challenges?
- Do community members understand the gap between recent performance and what will be necessary for the school to provide the kind of education it aspires to provide students?

Definitions

High quality charter school as defined in RSMo 160.408.1: A charter school shall be high quality if the charter school:

1. Receives eighty-five percent or more of the total points on the annual performance report for three out of the last four school years by comparing points earned to the points possible on the annual performance report for three of the last four school years;

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2. Maintains a graduation rate of at least eighty percent for three of the last four school years, if the charter school provides a high school program;
3. Is in material compliance with its legally binding performance contract and sections 160.400 to 160.425 and section 167.349; and
4. Is organizationally and fiscally viable as described in paragraph (b) of subdivision (2) of subsection 9 of section 160.405.

Renewal Process

Statement of Intent

Due February 1 of 4th or 9th year of current charter
Statement on school letterhead from the chair of the school's board that states the school seeks renewal of its charter with MCPSC. The Statement of Intent should include the date the board voted to seek renewal and the desired length of the new charter (only schools designated as high- quality may seek 10 year renewal).

MCPSC Invites School to Submit Renewal Application

No more than 30 days following the receipt of the Statement of Intent
MCPSC will provide the school with a formal invitation for renewal based on faithfulness to charter, organizational and fiscal viability and academic success. The invitation will include the length of renewal that MCPSC has agreed to. The invitation for renewal will also include a report detailing the specifics of the renewal application. MCPSC staff will also schedule a renewal meeting with the school administration and board chair to discuss renewal specifics. In the event MCPSC believes an additional year of data is necessary to support the case of renewal MCPSC may modify the timeline below to allow for additional data collection including an additional year of state test data, site visits, financial data, etc. If MCPSC denies the request for renewal, MCPSC will begin the closure protocol.

Renewal Application

Due July 1 of final contract year
Full application submitted via EpiCenter to MCPSC.

MCPSC Application Review

MCPSC will review the application. Interviews with board and school leadership may be scheduled during this time.

Public Hearing

Public hearing on the renewal application will be held by MCPSC. School will provide a short presentation and the public will have the opportunity for comment. Following the public comment. MCPSC may interview the school's board. MCPSC will vote on renewal recommendation. The public hearing will be optional for schools who meet the designation of high quality. Additionally, MCPSC will provide a feedback form on our website for community input.

Adopted: December 19, 2018

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Revised: March 17, 2021; November 17, 2021

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Renewal Submitted to SBOE

Due August 1 for high quality and expedited schools, December 31 for all other schools. MCPSC will submit the school's renewal application to SBOE upon receipt from the school.

SBOE vote on Renewal

MCPSC will present the renewal application to the SBOE and SBOE will vote to approve.

Renewal Application

MCPSC will use the data we have gathered over the course of the charter term to streamline the requirements of the application. All applicable data and files gathered by MCPSC as part of our annual evaluations will be used where applicable.

All Schools must complete Section A. In the Invitation for Renewal MCPSC will provide guidance for which indicators and measures must be addressed (if any) in Section B. Section C and D are optional for all schools.

Section A

- Summarize school's performance against the school's Performance Contract
- Provide three year budget projections
- Projected enrollment for the next charter term.
- Summarize the school's plans for the next charter term, including detailed plans for academics, governance and operations. This should include strategies for sustaining successes and any ways the school intends to modify its current program to address challenges. If you are adding grades beyond what was described in the original application the following sections of the original charter will need amended to include updates as related to the additional grades
 - A2: Curriculum and Instruction
 - A3: Assessments
 - A4: Daily Schedule only
 - A7: Updated goals for new grades
 - A8: School Climate and Culture
 - B3: Management and Operations
 - B4: Staffing and Human Resources
 - B5: Student Recruitment and Enrollment
 - C1: Budget
 - C3: Facilities
- Provide proposed performance contract goals for the next charter term.
- General Assurance Statements including a statement that the charter application on our website with amendments is current and up to date. If the charter is not current please include any applicable amendments to ensure the charter is current.

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Section B

For any indicator or measure on the 4th year annual evaluation that the school did not earn a meets or exceeds provide:

- An analysis explaining why you believe you are not meeting or exceeding,
- Any actions you have already taken to address the indicator or measure, and
- An explanation and timeline for how you plan to address those areas in the next charter term.

Section C

How has your school disseminated best and promising practices to other schools? This could include hosting other educators at your school, presenting at conferences, partnerships with other schools or sharing resources and programs.

Section D: Expansion and Replication

What is the school's plan for expansion and replication?