

Instructions for Letter of Intent Form

All applicants are required to complete and send three copies of the Letter of Intent Form declaring their intent to apply for a charter.

On the Letter of Intent Form, an applicant must indicate whether it wants to be considered a “new design applicant” or an “existing design applicant.” An existing design applicant is one that is proposing to: (a) replicate one or more existing schools, or (b) convert a private school to a charter school. A new design applicant is one that is proposing an innovative, unique school.

An applicant proposing to replicate an existing school must be able to point to at least one school that is substantially similar *overall* to what the applicant is proposing. To constitute a replication, the school must go beyond the use of curriculum and structure and demonstrate how the culture of the school will be substantially similar to the model. The applicant must show that individuals or organizations that have operated similar schools will be deeply involved in the creation of the proposed school.

A plan to implement a specific program, such as a widely used curriculum for a particular subject area or to open a school with a theme similar to other schools **does not** categorize an applicant as an “existing design applicant.”

The Letter of Intent Form can be sent to:

Missouri Charter Public School Commission
PO Box 78497
St. Louis, MO 63178

Or

info@mcpsc.mo.gov