

**Information Required by Missouri State Law**

Statute	Description	Page Numbers
160.400.2 160.400.4 160.400.5	Located in an eligible district	
160.400.3 160.403	Sponsored by an eligible sponsor	
160.400.7, .8, Charter 355	Missouri non-profit	
160.400.11	Sponsorship fees are in budget	
160.400.14	Criminal background checks and family care safety registry conducted for all members of governing board	
160.400.15	No board members hold office or is an employees of the school; or provides services	
160.405.1	Submitted and approved by sponsor	
160.405.1	Submitted copy of application to local school district and State Board of Education within five business days of submission to sponsor	
160.405.1	Performance contract (covering 160.400-160.425, 160.349)	
160.405.1.(1)	Mission and vision statement for charter	
160.405.1.(2)	Description of the organizational structure	
160.405.1.(2)	Bylaws of governing body	
160.405.1.(2)	Description of parent, professional educator, community involvement in governance and operations	
160.405.1.(3)	Financial plan for first three years of operation (MCPSC requires the term of the charter)	
160.405.1.(4)	Description of policy for securing personnel services	
160.420.3.	Personnel employed by charter school shall participate in the retirement system of the school district	
160.405.1.(4) 160.420.1 160.420.2	Personnel policies, including right to remain an employee of the district and non employ instructional personnel with revoked or suspended license	
160.420.2	Noncertificated instruction personnel limited to 20%	

160.405.1.(4) 160.415.2	Personnel qualifications	
160.405.1.(4)	Professional development plan	
160.405.1.(5)	Description of grades and ages of students served	
160.405.1.(6) 171.031	School calendar of operation, at least equal to 160.011	
160.405.1.(7)	Description of pupil performance standards	
160.405.1.(7) 160.405.4 (6)	Description of academic program performance standards including indicators, measures, metrics and targets;	
160.405.1.(7)	Indicators, measures, metrics and targets for academic program performance	
160.405.1.(7)	Goals on graduation, standardized tests and academic growth	
160.405.1.(8)	Description of educational program and curriculum	
160.405.1.(9)	Five year term for the charter	
160.405.4. (4) 160.405.1.(10)	Procedures for monitoring financial accountability of charter consistent with MO financial accounting manual	
160.405.1.(11)	Health, safety and other legal requirements	
160.405.1.(12)	Description of student discipline policy	
160.405.1.(12) 160.410.1. 160.410.2. 160.410.3. 160.415.11	Description of student admission policy, including no tuition, no fees beyond what school district is prohibited; student eligible under terms of judicial settlements; procedures ensure admission of students with disabilities in nondiscriminatory manner	
160.405.1.(13)	Description of the school's grievance procedures for parents and guardians	
160.405.1.(14) 160.405.8 160.405.9	Charter School Agreement detailing sponsor intervention, revocation of charter (policies and contract)	
160.405.1.(15) 160.405.16.(6)	Closure procedures (MCPSC closure plan plus applicants additional steps)	
160.405.1.(15)	Closure procedures include transition of student records	
160.405.1.(15)	Closure procedures include archival of business operations	
160.405.1.(15)	Closure procedures include transfer or repository of personnel records	
160.405.1.(15)	Closure procedures include submission of final financial records	

160.405.1.(15)	Closure procedures include resolution of any remaining financial obligations	
160.405.1.(15)	Closure procedures include disposition of charter school assets	
160.405.1.(15)	Closure procedures include notification plan to parents, district, retirement, state board of education	
160.405.1.(16)	Description of special education and related services available	
160.405.4.(1)	Nonsectarian in programs	
160.405.4.(1)	Nonsectarian admissions policies	
160.405.4.(1)	Nonsectarian employment practices	
160.405.4.(1)	Nonsectarian operations	
160.405.4.(2)	Comply with state, county, city laws and regulations on health	
160.405.4.(2) 167.115-167.117	Comply with state, county, city laws and regulations on safety	
160.405.4.(2) 160.261 167.161 167.164 167.171	Comply with state, county, city laws and regulations on minimum educational standards	
167.518	Comply with state, county, city laws and regulations on academic assessment	
167.020.	Comply with state, county, city laws and regulations on transmittal of student records	
160.041	Comply with state, county, city laws and regulations on minimum school days and hours	
168.133	Comply with state, county, city laws and regulations on employee criminal history background checks and family care safety registry; all employees	
160.405.4.(4)	LEA complies with all requirements of ESSA as it relates to federal audit requirements	
160.405.4.(4)	Debt included in repayment plan in financial plan	
160.405.4.(5)	Provide a comprehensive instructional program for at least one grade or age group, K-12	
160.405.4.(5)	Provide a comprehensive instructional program for at least one grade or age group,( early childhood optional)	
160.405.4.(6)(a) 160.514	Design a method to measure pupil progress toward pupil academic standards	
160.405.4.(6)(a) 160.514	Establish baseline student performance in performance contract during the first year	

160.405.4.(6)(a)	Collect student performance data	
160.405.4.(6)(a) 160.518	Participate in the statewide assessment	
160.405.4.(6)(a) 160.522	Complete and distribute annual report card as prescribed	
160.405.4.(6)(a) 160.410	Provide data required for the student of charter schools	
160.405.4.(7) 162.670- 162.710 IDEA Section 504	Comply with all federal and state laws and regulations regarding student with disabilities	
160.405.4.(8)	Documentation a copy of the application was submitted to local district	
160.405.4.(8)	Statement outlining reasons for approval by sponsor related to 160.400-160.425 and 167.349	
160.405.14.(1)	Chief financial officer maintains a surety bond	
160.405.14.(2)	Chief financial officer maintains an insurance policy	
160.415.1	Collect and report average daily attendance, free and reduce lunch, special education and limited English proficiency pupil count	
<b>For high risk or alternative schools</b>		
160.405.4.(6)(b)	Performance measures based on mission, curriculum, teaching methods and services	
160.405.4.(6)(b)	Comprehensive academic and behavioral measures to determine student meeting performance standards on a different and specified time frame	
160.405.4.(6)(b)	Annual report shall include comprehensive measures of student progress	
160.405.5.(1)	May include alternatives for students to obtain credit	
<b>For education service providers/charter management organizations</b>		
160.415.7.(1)	Evidence of success in serving similar student population including demonstrated academic achievement, successful management on non-academic school functions	
160.415.7.(2)	Term sheet for duration of service contract outlining the roles and responsibilities of the governing board, school staff, service provider	
160.415.7.(2)	Term sheet for the duration of service contract outlining scope of services and resources provided by service provider	
160.415.7.(2)	Term sheet for the duration of service contract outlining performance evaluation measures and timelines	

160.415.7.(2)	Term sheet for the duration of the service contract outlining compensation structure, including clear identification of all fees to be paid to the service provider	
160.415.7.(2)	Term sheet for duration of service contract outlining methods of oversight and enforcement	
160.415.7.(2)	Term sheet for duration of service contract outlining CMO Investment disclosure	
160.415.7.(2)	Term sheet for duration of service contract outlining conditions for the renewal and termination of the contract	
160.415.7.(3)	Disclose any know conflict of interest between the school governing board and proposed service provider or any affiliated business	
160.415.7.(4)	Disclose and explain any termination or nonrenewal of contracts for equivalent services for any US charter school within last five years	
160.415.7.(5)	Assurance charter school legal council reports to the governing board	
160.415.7.(6)	Process for approval of service provider expenditures intent to bill charter school have prior approval of governing board or designee	